



**CPA**

CHARTERED  
PROFESSIONAL  
ACCOUNTANTS  
NOVA SCOTIA

EARLY  
ACHIEVEMENT  
AWARD

NOMINATION PACKAGE

## Early Achievement Award

The CPA Nova Scotia Early Achievement Award is given to a Member in good standing who demonstrates achievement and an ongoing commitment to excellence in his/her professional and/or community involvement within the first ten years of Membership.

### Nominee Information

Name of nominee	
Address	
Telephone	
Email address	

### Nomination Process and Instructions

Nominations should be kept confidential and must be signed by at least two Members of CPA Nova Scotia and must include a letter explaining why they have nominated the nominee. CPA Nova Scotia reserves the right to validate any information contained herein by contacting nominators or outside sources, while acting in accordance with our privacy policy.

Nominators are responsible for ensuring that the information submitted is accurate and sufficient to allow the Member Recognition Committee to fairly evaluate the nomination. Nominators should clearly describe the achievements of the Member in his or her professional life and volunteer capacities.

Additional supporting information such as media releases, published articles, etc. may be submitted for consideration. Endorsement letters from others may also be included.

### Declaration of Nominators

We hereby confirm the accuracy of the information contained in the attached file. We are aware that the Member Recognition Committee may have the main facts in support of this nomination validated by an outside source.

Nominator #1	Email Address
CPA NS Member #	Telephone
Nominator #2	Email Address
CPA NS Member #	Telephone

## Detailed Information

Please highlight the nominee’s contributions and leadership for each of the following categories, as appropriate:

### Professional Achievements

Describe the nominee’s post designation achievements that have positively impacted their organization, emphasizing their innovative character and their effect on clientele. Explain how the nominee’s leadership helped achieve targeted objectives, and the nature and significance of responsibilities assumed by the nominee. (Max 500 words)

### Volunteer Contributions

Describe the nominee’s involvement with volunteer organizations (may include volunteering with CPA Nova Scotia or CPA Canada). (Max 500 words)

### Visibility of the Profession

Explain how the nominee’s professional achievements have had a significant impact on the visibility of the profession. This could include describing the nominee’s activities researching, teaching, writing or speaking about professional matters. Provide details such as subject matter, nature of publication, audience, forums, time commitment, etc. (Max 500 words)



## Submission of information

Nominators must submit all information electronically by **May 3, 2019**. All documents must be in PDF form and addressed to **Carolyn Gaskin** at [cgaskin@cpans.ca](mailto:cgaskin@cpans.ca).

The subject line of your email should read: **Confidential CPA Nova Scotia Early Achievement Nomination**.

Once the Board of Directors has approved the awards, the award winners will be contacted directly by CPA Nova Scotia. The nominator will be apprised of unsuccessful nominations.