

PUBLIC ACCOUNTING LICENCE APPLICATION FOR AFFILIATE MEMBERS WITH A PUBLIC ACCOUNTING LICENCE FROM ANOTHER CPA PROVINCIAL, TERRITORIAL OR BERMUDA BODY

This application is for affiliate members who currently hold an active licence to practice public accounting from another CPA Provincial, Territorial or Bermuda Body. The basis of this application is the existing entitlement to practice public accounting in another jurisdiction. The application should be prepared in conjunction with the [Public Accounting Licensing Requirements](#) Section 3.3 – Affiliate Public Accounting Licence.

Instructions:

1. The complete application package includes the following:
 - a. The *Public Accounting Licence Application for Affiliate Members with a Public Accounting Licence from Another CPA Provincial, Territorial or Bermuda Body* (the “Affiliate Application”).
 - b. *Confirmation of Licensure with Another CPA Provincial, Territorial or Bermuda Body* received directly by CPA Nova Scotia from said body.
2. Staff will review all applications for completeness and compliance with qualification requirements outlined in Section 3.3 of the [Public Accounting Licensing Requirements](#).
3. The complete application may be reviewed by the Public Accounting Licensing Committee.
4. The applicable fee of \$100 plus HST (\$115.00) will be invoiced and payable online.

PUBLIC ACCOUNTING LICENCE APPLICATION FOR AFFILIATE MEMBERS WITH A PUBLIC ACCOUNTING LICENCE FROM ANOTHER CPA PROVINCIAL, TERRITORIAL OR BERMUDA BODY

Applicant Name:

Operating Name of Place of Practice (must be a CPA Nova Scotia registered firm, CPA Nova Scotia affiliate firm or employed with the Auditor General (municipal, provincial or federal)):

Other Jurisdictions in which CPA membership maintained:

Home Address:

	Phone (work):
	Email:

- I hold an active public accounting licence with another CPA Provincial, Territorial or Bermuda Body and submit my application based on my existing entitlement to practice public accounting in the other CPA Provincial, Territorial or Bermuda Body.

Yes, I currently hold an active licence with _____
- My existing entitlements authorize me to perform the following engagements (identify all that apply):
 - Audits, and all other assurance engagements as set out in the CPA Canada Handbook-Assurance.
 - Review Engagements
 - Compilation Engagements.
 - Agreed Upon Procedures Engagements
- I am applying for a Licence from CPA Nova Scotia for the following category of Licence:
 - Audit Licence** to perform all audit and assurance engagements, review engagements compilation engagements and agreed upon procedures engagements.
 - Review Licence** to perform review engagements, compilation engagements and agreed upon procedures engagements.
 - Compilation Licence** to perform compilation engagements and agreed upon procedures engagements.
- I qualified for membership in another CPA Provincial, Territorial or Bermuda Body or Legacy Body:

Body: CPA Body _____ Year _____

Pathway: ___ CPA ___ Legacy CA ___ Legacy CGA ___ Legacy CMA

CONFIRMATION OF LICENSURE WITH ANOTHER CPA PROVINCIAL, TERRITORIAL OR BERMUDA BODY

This confirmation is for CPA Nova Scotia members who hold an active licence with another CPA Provincial, Territorial or Bermuda Body who are applying for a Public Accounting Licence with CPA Nova Scotia. The applicant is using their licence with another CPA Provincial, Territorial or Bermuda Body as the basis of their entitlement to practice public accounting in Nova Scotia.

Regarding _____ (member seeking confirmation):

We _____ (accounting body authorized):

confirm the individual named above:

- is known to be a member in good standing with us;
- holds a licence, certificate or other form of authorization to practice public accounting in the province, territory or Bermuda;
- holds a licence, certificate or other form of authorization that is free from limitations, restrictions or conditions;
- is not under suspension or the subject of a revocation; and
- is not, and has not been, the subject of a complaint, investigation, disciplinary proceeding, disciplinary finds, order or settlement in respect of a disciplinary matter.

Type of Licensure currently held (identify all that apply):

- Audits, and all other assurance engagements as set out in the CPA Canada Handbook-Assurance.
- Review Engagements
- Compilation Engagements.
- Agreed Upon Procedures Engagements

We know of no reason why licensing by CPA Nova Scotia should not be granted.

Date Licence Awarded: _____ **Date Licence Expires:** _____

Name of Authorized Party: _____

Signature: _____ **Date:** _____

If any of the above confirmations cannot be provided, please explain below or in an attachment:

Note: Confirmation of Licensure must be provided to CPA Nova Scotia directly from the CPA Provincial, Territorial or Bermuda Body.

Please scan and email the completed form to registrations@cpans.ca.