



PROUD
of our people, our business,
our community

**1983 Upper Water Street
Halifax, NS**

We are looking for a Financial Supervisor!

**Full Time, Permanent
Benefits, including Dental and Vision Care
RRSP Matching
Onsite Parking
Paid Time Off**

A Little Bit About Us:

Located in the vibrant Halifax Downtown core, our central location makes us easy to access by foot, car, transit, or ferry.

When you join Casino Nova Scotia, you are joining a team that is **proud of our people, our business, and our community.**

As leaders in the hospitality and entertainment industry, **we credit our success to our people.**

So, come on down, show us your **energy** and let the **fun** begin!

What our Financial Supervisor does:

Under the direct supervision of the Director, Finance, this position is responsible for revenue and banking reconciliations, month-end reporting, preparing journal entries, and the overall supervision and engagement of the Accounting team. The Financial Supervisor is collaborative, excels at multi-tasking and displays exceptional communication and interpersonal skills. They contribute to a safe and welcoming work environment for all employees. They are motivating, will lead by example, and provide a learning environment, all while ensuring adherence to policies and procedures.

Above all else, the Financial Supervisor must embrace, be aligned with, and help enhance Casino Nova Scotia's culture and philosophy of providing outstanding entertainment experiences!

A Snapshot of Job Duties:

- Prepares month-end journal entries and reconciliations (pre-paid, revenue and general expenses);
- Prepares bank and general ledger account reconciliations, deposits cheques;
- Provides supervision and direction to the accounting team;

- Delivers performance evaluations for direct reports;
- Responds to and resolves inquiries and issues related to audit and accounts payable functions
- Communicates effectively with all appropriate operational departments
- Prepares monthly financial reports for government agencies
- Ensures compliance with licensing laws, health and safety and other statutory regulations
- Performs other duties as assigned or directed
- Finds ways to **play**; you are serious about work, without being serious in your demeanor
- **Chooses** to make everyday a great day
- Stays focused in order to **be there**
- Delivers an exceptional entertainment experience to internal and external guests to ensure you **make their day**

What's on Your Resume?

- Post Secondary education in accounting/finance or a suitable combination of education and experience
- Preference will be given to candidates with CPA Designation or a Finalist
- Minimum 3 years of experience in a senior accounting role required, including the preparation and approval of journal entries necessary to record revenue sources and expenses;
- Minimum of 1 year Supervisory experience required;
- Thrives under minimal supervision;
- Work experience using accounting software
- Proficiency in Microsoft Word and Excel a must;
- Candidates must be able to work flexible hours as required, mostly at month end periods;
- Excellent interpersonal and communication skills, both written and oral;
- Strong attention to detail;
- Must be able to multi-task, and meet deadlines effectively;
- Must possess excellent trouble-shooting and problem-solving skills;
- Excellent organizational skills, an ability to work under pressure in a fast paced environment;
- Adaptability to work both independently and as a team player, with ability to work in an open office environment;

Great Canadian Entertainment is committed to diversity, equity and inclusion and we welcome all qualified applicants to apply to join our team of unique contributors. We accommodate people with disabilities throughout the recruitment and selection process and applicants are encouraged to advise Human Resources in advance if an accommodation is required.

We thank all applicants for their interest and will contact those qualified to continue in the recruitment process.

To Apply: Please email your cover letter and resume to Lynette MacKinnon, Advisor, Human Resources: lynette.mackinnon@casinonovascotia.com