



## Financial Analyst

**We transform the way people use energy.**

*We embrace a culture of belonging in the workplace. No matter who you are, where you're from, how you think, what you believe in, or whom you love, we welcome your application. We all come from different backgrounds and different walks of life, bringing in unique perspectives and experiences. We encourage applications from 2SLGBTQ+, Black, Indigenous, and People of Colour (BIPOC), women, newcomers to Canada, and people with disabilities. If you require any accommodation in the application and interview process, please let us know (including different materials or otherwise).*

### **About EfficiencyOne**

[Our core values are Integrity, Innovation, and Partnership.](#)

EfficiencyOne is a leading efficiency enterprise. We work with a number of outstanding partners to supply cost-effective energy efficiency and carbon mitigation services in Nova Scotia and beyond.

We transform the way people use energy. Together, we help people achieve their energy goals, save money, conserve resources, improve well-being, and combat climate change.

Investing in energy efficiency comes with many benefits—lower heating bills, more comfortable spaces, new jobs in your community, and a smaller overall carbon footprint.

To date, our work has achieved over \$4 billion in energy savings and contributed to 22% of Nova Scotia's GHG emission reductions. If there's a better way to improve energy efficiency, we'll find it. Find out more about how we are making an impact here: <https://www.encyone.ca/impact/>

### **Why you'll love working here:**

- A culture that understands there is life outside of work and cares about their employees.
- Hybrid work environment
- An engaging, fun, and inclusive work environment
- An awesome benefits package that starts on day one and a competitive salary
- Wellness initiatives and fitness challenges hosted throughout the year.
- Corporate gym memberships
- Career growth and professional development opportunities
- Being part of a team and contributing to Nova Scotia's goal of 2050 net-zero carbon

Do you want to be part of an organization that has an ambitious plan to support the transition to net zero by 2050, and help to build a thriving, resilient future for Nova Scotians - then you belong here!

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**The opportunity:**

The **Financial Analyst** will provide support and analysis to the organization, including working on budgets, planning, and other financial documents and reports. Additional responsibilities will include researching to prepare recommendations for best practices, policies, procedures, controls, or other special projects as required.

- Responsible for assisting in the forecast and annual budget processes, providing initial estimates and information to managers, and presenting information to management.
- Responsible for preparing and reviewing monthly and quarterly reporting as required.
- Identifies opportunities for improvement in reporting and financial planning.
- Supports the development of budgets for new programs and pilots working with subject matter experts and incorporating cross-department team inputs.
- Supports other planning functions including the Demand Side Management Planning process.
- Participates in internal or third-party audit engagements as necessary.
- Responsible for preparing materials and presenting information as required for the Board of Directors and Finance Committee.
- Provides ad-hoc information and analysis, develops financial models, and works on other projects as required.

**What Will Help You Succeed?**

- Undergraduate Degree in Accounting, Finance, Commerce, or Business; or equivalent combination of education and work experience
- Professional Accounting Designation (CPA) plus 3 to 5 years of accounting experience
- Knowledge of generally accepted accounting principles.
- Proficient with all Microsoft Office software (Excel, Word, PowerPoint, Outlook, Teams)
- The ideal candidate will have excellent client service skills (internal partners and customers), and the ability to work collaboratively or independently.
- The ideal candidate will possess strong attention to detail and excellent oral and written communication.

**What to expect in your first several weeks on the job:**

**In the first week, expect to:**

- Meet the EfficiencyOne Finance team.
- Read up on policies, procedures, and processes.
- Work with the Manager, Financial Planning and Analysis to develop a plan for your first 90 days.

**In the first month, expect to:**

- Meet EfficiencyOne staff across the organization to learn about our programs and operations, with particular focus on areas you will support.

- Build knowledge on funds, accounts, programs, departments, budgets, and reporting requirements.
- Start working on forecasts and reports.

**In the first three months, expect to:**

- Actively participate with the Finance team to draft the annual budget and prepare supporting reports and presentations.
- Take on responsibility for forecasting and reporting and start to build relationships with other employees.

Please be sure to include a cover letter that speaks to your experience, but we also want to get a glimpse of your personality. Applications can be submitted in confidence to Nicole Durdle at the link below:

<https://easyapply.co/job/financial-analyst-164?rcid=cpa>