



**APPLY HERE**

# Manager, Finance Client Experience & Comptroller – Signing Bonus Available

**Req ID:** 167907  
**Department/Program:** Reporting, Analytics & CFE, Corporate Services  
**Location:** Halifax  
**Type of Employment:** Permanent Hourly FT (100% FTE) x 1 position(s)  
**Start Date:** ASAP  
**Union Status:** Management, Management/Non-Union Bargaining Unit  
**Compensation:** \$43.9075 - \$54.8843 /hour  
**Closing Date:** November 12, 2023 (Applications are accepted until 23:59 Atlantic Time)

**Successful external applicants will be eligible to receive a one-time Signing Bonus of \$5,000. In turn, a Return of Service will be required for a (2) two-year period.**

IWK Health is a respected academic health sciences centre located in Halifax, Nova Scotia, providing tertiary and primary care for two million children, youth, adults and families each year across the Atlantic region. We have a team of approximately 4000 employees, physicians, volunteers and learners at sites across [Nova Scotia](#). People build careers with IWK Health with our focus on training and mentorship opportunities. We recognize each other's talent and celebrate our successes. We collaborate in modern facilities or virtually from home, align our work to our [values](#), and enjoy access to enhanced [benefits](#) and wellness programs. We are proud to support our patients, families and communities and are grateful for the generous donor support we receive.

Promoting an anti-racist environment, and calling out discrimination as we work and provide care, is important to us. We are located in Mi'kma'ki, the unceded and ancestral territory of the Mi'kmaq people. Working in Mi'kma'ki and providing care to those across Atlantic Canada is a shared privilege with the original inhabitants who have lived here for many thousands of years prior to colonization. There are 13 First Nation communities across Nova Scotia, and more than 50 historic African Nova Scotian communities who also have a long, deep, and complex history dating back over 400 years. We have the highest percentage of people with disabilities in the country. Nova Scotia has the highest proportions of transgender and non-binary people than any other province or territory in the country. We are active in our work to eliminate discrimination, but have more work to do to build that trust, acknowledge our biases and reduce the barriers our diverse communities face. We want IWK Health to be a safe and supportive space of equity and belonging in the care we provide and the employment we offer. We welcome all interested persons who self-identify as Indigenous, Black/African Nova Scotians, Persons of Colour, Immigrants/Newcomers, Persons with Disabilities, 2SLGBTQIA+ to apply to support our goal for our workforce to be representative of the patients, families, and communities that we care for at all job levels.

### The Opportunity

Reporting to the Director, Financial Services & Treasury, the Manager, Finance Client Experience & Comptroller ("Manager") is responsible for oversight of the organizations, budgeting, forecasting, and patient costing functions within the finance client experience portfolio of the Financial Services and Treasury Department. The Manager is responsible for preparation of monthly forecasts, annual budgets, and annual patient costing submissions for IWK Health with total expenditures and revenues exceeding \$300 million including operating, provincial programs, research, innovation and restricted / trust funds. This position develops policy, process, and procedures for the operational management of staff resources in the areas of budgets, forecasting and analytics, patient costing, MIS and workload informatics. The Manager aids in identifying improvements in current practices in order to enhance internal controls and increase efficiency within the team.

The Manager ensures exceptional service delivery is provided to its internal and external clients. As a leader that cares about building and supporting a dedicated and loyal team, the Manager will have a proven track record in delivering results, promoting engagement, collaboration and leading by example, while supporting diversity and a healthy workplace. The Manager supports its internal clients through the management of its Finance Client Experience Team. The Manager also maintains close relationships with the other areas of the Financial Services & Treasury Department, Supply Chain, Supplies & Distribution, Facilities & Environmental Services and Human Resources. The Manager is a valuable resource to the Director and is responsible for maintaining key relationships with external partners. The Manager is the key contact for DHW as it relates to financial matters, including the monthly forecast process and annual budget.

Click here for more information about this opportunity: <https://www.iwk.nshealth.ca/files/Manager-Finance-Client-Experience-and-Comptroller.pdf>

**Hours of Work:** Monday to Friday; 75 hours bi-weekly

### **Your Qualifications**

- Undergraduate degree in Business Administration/Commerce or equivalent required.
- Minimum seven (7) years' experience in financial administration required.
- Minimum three (3) years' leadership experience, preferably in a financial services environment required.
- Recognized professional accounting designation (CPA) required.
- Experience in a healthcare / clinical setting is considered an asset.
- An equivalent combination of education, related experience and other relevant qualifications may be considered.
- Knowledge of financial accounting and computing (SAP) system required.
- Excellent communication skills, both verbal and written, including strong presentation skills.
- Strong analytical skills and attention to detail.
- Strong organizational and prioritization skills.
- Relationship building skills.
- Proficiency with Microsoft computer applications.
- Strong track record in project management, change management and execution.
- Demonstrated experience in putting into action operational plans, delivering persuasive presentations to different levels of the organization, managing service delivery performance, and experience in using lean methodologies to achieve continuous improvement goals.
- Sound judgment, and sufficient diplomacy and tact to deal effectively with all customers and professional relationships.
- Experience with working in a matrixed organization with demonstrated experience building constructive and effective relationships.
- Ability to execute through effective delegation, motivation, and oversight.
- A leadership style that is driven, energetic and has a high degree of professional integrity.
- A commitment to focusing on a culture that provides customer service above and beyond what is expected.
- Forward thinking to ensure proper mechanisms are in place to support the evolution of the IWK financial services department.
- Ability to identify emerging trends, needs and challenges and drive and implement innovative thinking and change within the organization.

Thank you for your interest in IWK Health.

Please note that we only contact applicants selected for interview/testing. If we invite you to participate in an assessment process (such as an interview or testing) you have the right to request accommodation. Please discuss your needs when invited to the assessment process.

This is a Management/Non-union bargaining unit position. Preference is given to bargaining unit employees for unionized positions. Successful applicants changing unions, bargaining units or employment status, are advised to seek clarification regarding their seniority, benefits, and vacation entitlement and/or usage, prior to accepting the position.

An offer of employment is conditional upon the completion and satisfactory results of all applicable background checks and confirmation of credentials. Additionally, as per Nova Scotia's COVID-19 Vaccine mandate, any offer of employment will be conditional upon submitting proof of full vaccination status. Medical exceptions or any other kind of requested exception based upon the Health Centre's obligations pursuant to the Nova Scotia Human Rights Code will be considered on a case-by-case basis.

***If you are an employee of IWK Health, please apply through the [internal careers page](#) to ensure you are flagged as an internal applicant.***