

# Penney Group – Controller Job Description

## **Nature and Scope**

Founded over forty years ago and headquartered in St. John's, NL, the Penney Group is a growing, family-owned company with a diverse portfolio of assets, predominantly in real estate, residential land and building development, leasing and management of commercial properties and personal home care and seniors living. Building on a reputation for fair dealings, trusted partnerships and for doing things that make good business sense, the Penney Group adheres to core values of safety, integrity and respect, and an unwavering commitment to people, clients and community.

The Penney Group is recruiting its next Corporate Controller. Reporting to the Chief Financial Officer, the Corporate Controller is a key member of the accounting team and plays a critical role in implementing the financial strategy of the Penney Group. The Corporate Controller is responsible for providing financial reporting, cost management, budgeting, forecasting, data/analysis and insights, and regulatory filings.

## **Responsibilities include but are not limited to:**

- Managing the overall financial operation of approximately 30 companies
- Manage and develop the Accounting team
- Review and oversee day to day accounting functions including Payroll, AP, AR, general journal and general ledger maintenance
- Preparation of and assistance with budgets and forecasting
- Financial analysis and reporting
- Preparation of financial statements
- Provision of practical business advice and guidance
- Establishing and following best practices and procedures when it comes to internal controls and financial reporting
- Work closely with Division Heads and the Executive Management Team

## **Requirements:**

- University degree or certificate in business/commerce/accounting or a related field
- 7+ years experience in an accounting role
- A CPA Accounting Designation would be a strong asset
- Advanced knowledge of MS Office, Excel and Sage Accounting
- Experience managing/supervising a team
- Strong work ethic
- Excellent problem-solving and decision-making skills

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- People orientated with good organizational skills, professional manner, and an ability to build effective relationships and work in a team-oriented environment

A competitive compensation package, benefits and RRSP matching is available. Further details will be discussed during the interview process.

Please forward résumés to [Nicole.perchard@penneygroup.ca](mailto:Nicole.perchard@penneygroup.ca).